

West Tisbury Fire Department

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ASSISTANT CHIEFS

JOHN EARLY JAMES BRANCH



CHIEF

MANUEL ESTRELLA III

August 26, 2013

To the Board of Selectmen:
Fire Chief

There shall be established a Martha's Vineyard Fire Training Council (the Council) consisting of the Fire Chiefs of the six island towns created for the purpose of organizing and providing training collaboratively to firefighting personnel of all the island towns. The Council shall be established beginning with the year beginning July 1, 2013 and exist for a period of twenty years or until dissolved by mutual agreement of all the member towns.

The six member towns agree to pay annual dues at an initial rate of \$3,000 per fiscal year, subject to annual town appropriation either within a member town's fire department budget or specific appropriation for this purpose. Subsequent years' dues amounts may be changed by agreement of the Council and notification to the member towns prior to the beginning of each fiscal year and subject to town appropriation. The dues will be used to pay for expenses related to the provision of training to the island's firefighting personnel such expenses to be shared equally by all member towns. Initial expenditures of the Council will be to pay the instructors for teaching Fire Fighter 1 & 2 Classes. The Council may also seek grants from other sources to assist in the funding of future training services to be provided.

The Town of West Tisbury agrees to be the fiduciary agent to receive the payment of dues from the member towns and receipt of any grants to the Council and process and make all expenditures on behalf of the Council upon the approval of valid invoices submitted by the Council. The Council may elect to meet collectively to approve all expenditures or delegate to one of its members the authority to act on the Council's behalf; such delegation to be made by vote of the Council and notification to the Town of West Tisbury. The Town of West Tisbury agrees to maintain files relating to the activities of the Council, provide financial reports to the member towns and assure that its municipal officers maintain appropriate performance bond.

The Council may change the town acting as the fiduciary agent in any fiscal year. In the event of a change, the prior town acting as such will transfer the remaining fund balance to the new town within 30 days of the notification of the change.

A member town may terminate its participation in the Council by notifying all the other remaining Fire Chiefs of the Council at least 60 days prior to the start of a new fiscal year. The terminating town shall receive a refund of its prorated share of any remaining fund balance within 30 days of the conclusion of their last fiscal year of participation.

Town _____ Chairman of Selectmen _____ Date _____

Fire Chief _____ Date _____